

New Leader Orientation Meeting

(Sample Agenda)

This meeting is to be scheduled after the school night with the new den leaders and assistant den leaders. This meeting is conducted by the Cubmaster and Unit Commissioner and should take place within one week after the school night.

- I. Welcome and Introductions Cubmaster

- II. Training Unit Commissioner
 - Each new Den Leader was given a copy of fast start after school night. Review and ask if any questions.
 - Tell of upcoming New Leader Essentials and Leader Specific Training in district and encourage attendance.
 - Promote roundtable

- III. Den Program Cubmaster
 - Confirm that all dens have 1st meeting time, date, and location set. Offer assistance if they do not.
 - Review requirements for Bobcat. State that it is the goal of the Pack to present each new youth their Bobcat badge no later than the October pack meeting.
 - Review program helps and how to use. Make sure new Den Leader is comfortable and ready to host 1st den meeting.

- IV. Pack Program Cubmaster
 - Review plans for September pack meeting and make sure each new den leader understands his/her part.
 - Make sure new den leaders know this is a family program and to help make sure parents in their den also know.
 - Review annual program plan and budget. Make sure new den leaders know how much they have to spend on their den the coming year.

- V. Pack Committee Committee Chairman
 - While Cubmaster meets with new den leaders, committee chairman meets with new members of committee.
 - Share committee needs with parents, ask where they are best suited to help.
 - Let parents know of committee meeting times.
 - Promote New Leader Essentials and Leader Specific Training.